



## HOW TO BECOME AN IEA MEMBER

Membership in IEA is limited to institutes, universities, and ministries of education, which represent and serve education systems around the world. To join IEA, a national institute must meet four requirements. It must:

- be associated with a strong research tradition, with linkages to educational researchers and practitioners
- have working relationships with national policy-makers
- have ties to national research funding agencies
- represent a total education system.

In some circumstances, an institutional member may represent part of a nation, as has been the case with the Belgian Flemish and French communities. This type of membership must be especially justified.

Member institutions are responsible for implementing or supervising IEA studies within their own countries. Members are required to raise funds for national project costs and for contribution to the international operations of the association. They must also ensure that the national and international IEA study findings are disseminated to a broad audience of government officials, policy-makers, researchers, and educators.

### IEA Membership Application Form

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1. Name of institution:

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2. Address:

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Phone:

Fax:

Email:

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3. Legal status (e.g., government, private, university, links to governmental policy-makers, sources of funding, etc.):

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4. Official functions/goals of the institution (e.g., policy, research, data management, evaluation, administration, etc.) (please attach an outline):

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5. Number of full time professional research staff:

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Number of full time research support staff:

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6. Approximate annual budget (US\$):

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Approximate annual research budget (US\$):

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7. Brief annotated bibliography of major research reports published in the previous three years (please attach):

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8. Brief summary statement listing current major research plans and projects (please attach):

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9. Name of proposed General Assembly Representative and position in institution:

*(please attach a 60-word biography of this person)*

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10. Name of IEA project you wish to join:

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11. Name of proposed National Research Coordinator to run the project in your country:

*(please attach a 60-word biography of this person)*

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12. Are you participating/have you ever participated in an IEA project?      Yes                  No  
Name of project:

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13. Do staff have routine access to computers at the center:

for word processing?	Yes	No
for data processing?	Yes	No
for statistics work?	Yes	No

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14. Are staff trained in the use of the following statistical packages?

SPSS	Yes	No
SAS	Yes	No

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**Note: The IEA member institution is expected to contribute annually to the operations of the association (membership fee) and the operations of the international study center for the study(s) in which it participates (participation fee). The amount of the annual contribution will be determined by IEA.**

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Date:

Signature:

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Please return the completed and signed form to the IEA Secretariat:

Herengracht 487, 1017 BT Amsterdam, The Netherlands  
Fax: +31 20 420 7136, E-mail: department@iea.nl