**Number IEA-\_\_\_\_\_\_\_\_\_\_\_\_\_ (to be filled by IEA)**

**PERMISSION REQUEST FORM**

To be completed by anyone seeking permission to reuse,

reproduce, or translate IEA material.

1. **Requested IEA material**

**Type of requested material (select all that apply):**
[ ]  Assessment/test items [ ]  Background questionnaires

[ ]  Text excerpt (e.g., chapter) [ ]  Figure/table

[ ]  Other, please specify:

**Please indicate the source of the IEA material:**

Author/editor:

Title:

ISBN: Date of publication:

URL:

Language of requested materials:

Description of requested IEA material (please indicate item numbers, pages, etc.):

NOTE: Please attach text or graphics from the IEA material you would like to use or reproduce.

1. **How IEA material will be used**

**Information about your intended use (select all that apply):**

[ ]  Non-commercial [ ]  Commercial

[ ]  Thesis [ ]  Publication (e.g., article, book)

[ ]  Data collection (sample size: data collection window: )

[ ]  Other, please specify:

Please provide sufficient information about your research project (e.g., research question, methodology, etc.):

**Information about where the requested materials or research results will appear:**

[ ]  Print publication [ ]  Online publication (e.g., online journal)

[ ]  Website (URL: )

[ ]  Other, please specify:

**Additional information about the planned publication (if applicable):**

Author:

Title:

Publisher or sponsor:

Language of publication:

Intended audience:

Number of copies for distribution:

Retail price:

Release date:

Additional comments:

1. **Requestor information**

First name:

Last name:

Name of institution or organization:

Address:

City and zip code: Country:

Phone: Email:

Signature: Date of request:

To submit your request, please sign and return this form to IEA by mail (Keizersgracht 311, 1016 EE Amsterdam, The Netherlands) or email (permission.requests@iea.nl).

In signing, you agree that the permissioned material will be distributed only as part of or for use along with the original work, where the primary value does not lie with the permissioned material itself.

Please note that by signing this form you also state that you have filled out this form truthfully and
to the best of your knowledge and that you have read and will comply with all conditions. Providing IEA with incorrect or incomplete information will not only invalidate permission if granted, but can also hold you liable for any damage arising from your failure to comply with these requirements. In case you have any hesitations and/or reservations regarding the information you have to fill out on this form, please contact IEA. Please allow 4-5 weeks for the processing of your permission request.

Please note that your personal information (name, institution, address, email address, phone number) provided on this form will be stored by IEA for documentation purposes.

**When quoting and/or citing from one or more publications and/or restricted use items from TIMSS, PIRLS, ICCS, ICILS, and other IEA studies for the sake of educational or research purposes, please print an acknowledgment of the source, including the year and name of that publication and/or restricted use item. Please use the following acknowledgment as an example:**

**SOURCE: TIMSS 2007 Assessment. Copyright © 2009 International Association for the Evaluation of Educational Achievement (IEA). Publisher: TIMSS & PIRLS International Study Center, Lynch School of Education, Boston College.**

**Please note that citing without naming the source can or will constitute plagiarism for which you can and will be held accountable.**

 **Number IEA-\_\_\_\_\_\_\_\_\_\_\_\_\_ (to be filled by IEA)**

1. **Permission** [ ]  **Granted** [ ]  **Denied**

**Terms of agreement:** Permission is granted for non-exclusive rights to reproduce the material requested above upon the terms and solely for the purpose indicated.

[ ]  Free [ ]  Agreed Fee (payable to NL63ABNA0481961968)

Signature: Date:

Name:

Title:

Disclaimer: Please note that the website and its contents, together with all online and/or printed publications and restricted use items (‘works’) by TIMSS, PIRLS, ICCS, ICILS, and other IEA studies, were created with the utmost care. However, the correctness of the information cannot be guaranteed at all times and IEA cannot and will not be held responsible or liable for any damages that may arise from the use of these resources, nor will IEA be liable for the wrongful use and/or interpretation of its works.

**Please be advised that IEA cannot authorize the use of texts or items that include third-party copyrighted materials (e.g., reading passages in PIRLS, photographs, images). Users of any third-party copyrighted materials must first seek and be granted copyright permission from the owner of the content as indicated in the copyright citation line.**

Please note that permission is only granted for the particular case as described in this form. Any additional use of this or any other IEA materials requires further permission. IEA copyright must be explicitly acknowledged, and the need to obtain permission for any further use of the published text/material clearly stated in the requested use/display of this material.

IEA, its proprietary assessment instruments, and studies are all the result of the choices and combination of elements by which the creator has expressed its creativity in an original matter, further to which a result has been achieved which is an intellectual creation and therefore protected as a copyright protected work, as stipulated in article 10 of the Dutch Copyright Act (“DCA”) and article 2(a) of Directive 2001/29/EC regarding the harmonization of certain aspects of copyright and related rights in the information society (the “EU Copyright Directive”).[[1]](#footnote-1) The copyrights in these works are owned by IEA. National versions of instruments are recognized as the joint venture and shared intellectual property of IEA and the relevant participating institutions, and should be treated accordingly.

IEA has a strict Intellectual Property Policy in place regarding third-party use of its copyright protected instruments and studies. All publications and restricted use items by TIMSS, PIRLS, and other IEA studies, as well as translations thereof, are for non-commercial, educational, and research purposes only. Prior permission is required when using IEA data sources for assessments or learning materials. As stated, IEA reserves the right to refuse copy deemed inappropriate or not properly sourced. IEA Intellectual Property Policy is *inter alia* included on the IEA website ([www.iea.nl](file:///%5C%5Cserver01%5Cdata%5CPERMISSIONS%5Cwww.iea.nl)) and on the TIMSS and PIRLS website (https://timssandpirls.bc.edu/), in which it is clearly stated that all accessible instruments and/or data are IEA proprietary copyright protected. Said webpages also contain links to its permission form, which should be submitted with IEA prior to any use of its materials and/or instruments.

TIMSS, PIRLS, ICCS, and ICILS are registered trademarks of IEA. Use of these trademarks without permission of IEA by others may constitute trademark infringement. Furthermore, the website and its contents, together with all online and/or printed publications and restricted use items by TIMSS, PIRLS, ICCS, ICILS, and other IEA studies are and will remain copyright of IEA.

Exploitation, distribution, redistribution, reproduction, and/or transmitting in any form or by any means, including electronic or mechanical methods such as photocopying, information storage, and retrieval system of these publications, restricted use items, translations thereof and/or part thereof are prohibited unless written permission has been provided by IEA.

1. Cf. ECJ 16 July 2009, Case C‑5/08 (Infopaq I). [↑](#footnote-ref-1)