

IEA (International Association for the Evaluation of Educational Achievement) is an independent, nonprofit research organization. We conduct international and national large-scale comparative studies of educational achievement and other aspects of education, with the aim of gaining in-depth understanding of the effects of policies and practices within and across systems of education. At IEA Hamburg over one hundred specialists are involved in managing the different tasks of a study ranging from sampling to data analysis. Our experts also provide a wide array of services related to international and national surveys and assessments.

We have an immediate opening for a part-time (15 - 20 hrs/week)

Student Assistant (f/m/d)

to support our Research & Analysis and Sampling Unit

The Research and Analysis (RandA) Unit conducts research, training, and consultancy activities related to large-scale assessments in education, thereby supporting and promoting IEA's studies and its mission.

The Sampling Unit develops and implements sample designs for international and national educational studies. This includes sample selection, computation of sampling weights, and preparing data sets for variance estimation.

Your tasks:

- Supporting our main staff members in their daily work
- Assisting with diverse administrative and communication tasks (e.g., maintenance of units' email inbox, and support of the literature management system)
- Participating in research projects, specifically:
 - Supporting the main staff with the preparation of tables, charts, and figures for research reports
 - Supporting the main staff with the preparation of power point presentations for dissemination of the results at conferences
 - Collecting, reviewing, and organizing relevant literature
 - Supporting with communication tasks

Your profile:

- Student of psychology, education, sociology, economics, statistics, or a related field
- A genuine interest in educational research
- Good working knowledge of English
- A proactive and organized approach to work
- Basic knowledge of statistical analysis, or interest for developing in this field
- Good knowledge of Microsoft Office applications
- Experience with SPSS or other statistical software would be an advantage but is not a must.

This is an interesting position that will provide you with the opportunity to work within an international team conducting cutting edge research and training around issues of international comparative and large-scale assessment. We offer a highly intercultural and friendly work environment and a flexible work schedule. The contract will be limited to two years. The initial salary offered is 13 € per hour.

If you are interested in this position, please send us your application with your earliest possible date of joining until 12.09.2022. We welcome applications via email at: bewerbung@iea-hamburg.de, subject: Student Assistant RandA (0562) For further information please contact: