

SUBMISSIONS

IEA International Research Conference 2023, Dublin, Ireland

Proposal guidelines

We invite proposals for individual papers, symposia, and posters.

Submissions must be relevant to IEA work, based on IEA data, and fit one of the conference strands:

- **Methodology** (for contributions concerned with analytical methods, their effective use and improvement, as well as advancement of IEA studies)
- **Policy** (for contributions offering insights for all stakeholders in the field of education who need to make decisions and would like to base them on data)
- **Practice** (for contributions that provide actionable knowledge for teachers, parents, or other educators)
- **IEA Studies** (for contributions devoted to secondary analysis of a particular IEA study)

The language of the conference is English, and all submissions are required to be in English. For further details, please check the Review criteria on page 2.

Proposals must be in the form of a complete narrative article, whether the underlying research is still in progress or presented as a final version. Only submissions in PDF format will be accepted. PowerPoint slides, summary tables, abstracts alone, or proposals to write a paper will not be considered. Submissions may have more than one author, and authors are welcome to submit more than one proposal.

Please prepare your proposal for **anonymous review** by removing any reference to the author(s).

Individual paper proposals should include a title (no more than 15 words), an abstract of approximately 400–450 words, and should be less than 2,000 words in length (including the abstract but excluding references and graphic elements), organized in the following sections:

- An abstract briefly introducing the proposal and explaining its relevance and link to IEA studies, the main aim(s), methods, findings, and key conclusion(s) (this must not contain references)
- Up to five keywords
- An introduction outlining the objective/purpose, educational or academic significance or novelty of research, perspectives, and/or theoretical framework
- Data sources, methods, statistical techniques, and/or modes of inquiry
- Results and discussion
- Conclusions and/or point of view

Symposia proposals should include a minimum of 3 symposia papers and a maximum of 4 symposia papers. Proposals should recommend a suitable symposium chair and a discussant. The proposal should include a clear rationale and aim(s) for the symposium in the symposium abstract (400–450 words). The symposium coordinator must submit the abstracts of all symposium papers together on behalf of their group and must ensure that all symposium authors attending the conference are registered for participation in the system prior to the registration deadline for presenters (28 April 2023).

Poster proposals require a title (no more than 15 words) and a short abstract (of no more than 450 words). For detailed information, please see the **Constantinos Papanastasiou Poster Prize** section below.

Online submission

To submit a proposal via the online submission system (available from **14 September 2022**) you will have to create a user account. Please create only one account and keep your username and password safe. The same account will be used for proposal(s) submission, accessing the review results, and subsequent registration for the conference. After establishing a user account, you will be asked to validate your email address; this is necessary for the system to link your account to any submissions for which you are listed as an author/co-author.

Once you have logged into the system, you will have the opportunity to upload, review, and update your proposal at any time before the submissions deadline (**31 December 2022 at 11:59pm CET**).

Please have the following information ready, as it will be required during the submission process: full name, institutional affiliation, and email address of all listed authors/co-authors; name of topic/thematic strand(s); proposal title; and abstract.

Review criteria

Each proposal will be reviewed anonymously by two reviewers. Submissions will be assessed for their relevance to the purpose of the conference and their quality, according to the following criteria:

- Link to IEA studies/data and relevance to IEA
- Clarity of the research purpose and theoretical underpinning
- Appropriateness of the foreseen/performed analysis
- Significance of the research and/or its practical use/implications
- Coherent language and appropriate use of figures and/or tables

Please keep in mind that proposals that are completely unrelated to IEA studies, are overly general, or lack required information are likely to be rejected. It is important to be as precise

and clear as possible when describing your research so that the reviewers are able to evaluate its merits.

We appreciate methodological studies often use simulated data. For such simulation studies, the following conditions must apply:

- The proposal must clearly demonstrate the benefit for IEA and its data.
- The simulated data must mimic a population of interest of one of the IEA studies, for example, science achievement and related background data of fourth-grade students.
- The research must include application or demonstration of the method on IEA data.

If you would like to present your work that has been already published with IEA, please address your proposal for a paper or symposia directly to irc@iea.nl. We will determine whether it is possible to accommodate it within the IEA studies and publications strand.

Language mistakes may also impede reviewers' abilities to understand the content of the proposal; please take steps for internal and/or external proofreading and editing as necessary.

Final abstracts update

If your proposal **has been accepted**, please address any suggestions made by the reviewers before you present your contribution at the conference. At the conference you will have about 15-20 minutes time for your presentation.

You do not have to upload a final contribution within the submission system.

You will, however, have the opportunity to upload an updated abstract (maximum of 450 words) of your contribution until **28 April 2023 at 11:59pm CET**. Please review the abstract as well as the co-authors' details very carefully, as they will be used to construct the conference program. You will also be required to indicate which author will present the submitted contribution at the conference.

Abstracts of all accepted contributions will be included within the printed IEA IRC conference program.

In addition to submitting your final abstract, please remember to register as a conference participant. Registration opens on 1 December 2022. All presenting authors must register for the conference by the presenter registration deadline of **28 April 2023 at 11:59pm CET**.

Constantinos Papanastasiou Poster Prize

IEA awards a poster prize of €500 for the best poster submitted, in memory and recognition of Professor Papanastasiou's enthusiastic long-term contributions to building and supporting the educational research community we enjoy today. Submitting a 400-to-450-word poster proposal is a great way to engage and get acquainted with IEA studies and data, particularly for participants attending IRC for the first time.

At the 10th IEA IRC, the poster winner will be determined through popular vote by conference participants and will be awarded the Constantinos Papanastasiou Poster Prize. Posters will be judged based on their technical content, design clarity, and visual appeal.

In planning the final poster, please note that the poster should be no more than A1 size in format (594 mm x 841 mm). Accepted poster proposals will receive more detailed information closer to the conference.

Authors are responsible for printing and transporting their poster to the conference and are encouraged to provide a few A4 copies of the poster for distribution among the interested IRC audience.

General Guidelines for submissions IEA IRC 2023

Authors should aim to clearly highlight the scholarly/scientific significance of the study as well as make it clear how it connects to IEA studies/data and the IRC strands.

Please prepare your proposal for anonymous review by removing any reference to the author(s). Only submissions in PDF format will be accepted. Each submission should **not exceed more than 2,000 words** (3–4 pages). If the proposal(s) has been accepted, authors should address any suggestions made by the reviewers before they present at the conference. A final contribution **does not** have to be uploaded within the submission system.

Abstracts

For each proposal, we need an abstract of **approximately 400–450 words**. (Please note that only abstracts of the accepted proposals will be published in the 10th IEA IRC Program.) Authors should avoid using personal language (I/we/our), and the abstract should not contain references or undefined abbreviations. Bear in mind that a well-constructed abstract will encourage other delegates to attend your presentation, so a relevant context, clear aims, and a short summary of the general findings are essential elements. Do not quote references in an abstract.

All authors of accepted proposals have the opportunity to update and submit the final abstract of their contribution until **28 April 2023 at 11:59pm CET**.

Spelling

The use of American English (please consult [the Merriam-Webster's Collegiate Dictionary](#)) should be consistently applied throughout the manuscript.

Abbreviations and numbers

Technical terms and abbreviations should be defined the first time they appear in the text. Please always use internationally accepted signs and symbols for units (also called SI units). Numerals should follow the British/American method of decimal points to indicate decimals and commas to separate thousands in numbers of more than four digits.

Inclusive language

IEA is committed to using affirming and inclusive language free of bias and promoting the fair treatment of individuals and groups. Authors are required to avoid language that might imply bias against persons based on gender, sexual orientation, racial or ethnic group, disability, socioeconomic status, age, or any other bias against one person or group.

Figures and Tables

Figures and tables (display items) are often the quickest way to communicate large amounts of complex information that would be complicated to explain in text. Many readers will only look at your display items without reading the main text of your manuscript. Therefore, ensure your display items can stand alone from the text and communicate clearly your most significant results, and give each table and figure a caption that ensures that the graphical content is comprehensible without reference to the main text.

When deciding which of your results to present as display items consider the following questions:

- Are there any data that readers might rather see as a display item rather than text?
- Do your figures/tables supplement the text and not just repeat what you have already stated?
- Have you put data into a table that could easily be explained in the text, such as simple statistics or p values?

Please place tables and figures as close as possible to their first citation. Number tables and figures consecutively and ensure that all tables and figures are cited in the text in sequential order. Never write “the following table/figure.” Ensure that you cite the number instead.

Remember to write about your results, not your tables, figures, and statistics. It is recommended that authors add information so all readers can understand the meaning of data presented in the tables and figures. Please note that a consistent sans serif font (8-10 pt) is best for figures, and you should avoid effects such as shading, outlining letters, etc.

References

The reference style that should be followed is the style for “Social Sciences, Psychology” (also known as [APA style](#)). All references should be included at the end of each chapter.

Permissions

We advise authors to contact the copyright holders of any third-party material as soon as possible, as it may sometimes take quite some time before permission is granted.

Useful references

[A short list of commonly misused words](#)

[The Purdue online writing guide to APA style](#)

A brief, but comprehensive summary of the basics of good academic writing is: Lertzman, K.P. (1995). Notes on writing papers and theses. Bulletin of the Ecological Society of America, 76: 86-90. Although the original is a pay download, this paper is widely cited by universities when teaching presentation, and thus may be downloaded freely from many university websites.