

IEA (International Association for the Evaluation of Educational Achievement) is an independent, nonprofit research organization. We conduct international and national large-scale comparative studies of educational achievement and other aspects of education, with the aim to research, understand, and improve education worldwide. At IEA Hamburg over one hundred and fifty employees are involved in managing the different tasks of a study ranging from sampling to data analysis. Our experts also provide a wide array of services related to international and national surveys and assessments.

We have an immediate opening for a full-time (40 hrs/week)

Unit Head (f/m/d)

for our International Studies Unit

IEA Hamburg's International Studies Unit (ISU) contributes to IEA's own international large-scale assessments as well as projects for a broad range of international partners, clients, and governmental organizations. Key activities include stakeholder relations, project management, conceptual and instrument development, survey operations, systems for data collection, data management, training, capacity building, and reporting. The unit currently has more than 40 employees, most of them with international background, and is divided into different work areas.

We are looking for a leadership person who possesses:

- Excellent communication skills (mandatory in English and desirable in German, spoken and written)
- Several years of experience and enjoyment in personnel and team management
- A high level of problem-solving skills and solution orientation
- Experience in dealing with complexity and used to constantly prioritize tasks
- A high level of customer orientation, an interest in networking and maintaining good customer relationships
- Openness to close cooperation across the different IEA Hamburg units and with IEA's management
- Experience in an international and multicultural working environment
- Ideally experience in working in the field of international large-scale assessments

Key responsibilities for the position include:

- Management of the unit including communication, personnel planning, resource planning, strategic development, and contribution to budgeting and controlling
- Establishment of effective and successful communication and planning structures and workflows
- Quality assurance and further development of standards within the work of the unit
- Strengthening a culture of trust and a respectful, positive, and constructive work climate within the unit

We offer:

- An attractive and international working environment
- A good work-life balance (IEA Hamburg has been awarded the 'Hamburger Familiensiegel') with up to two days of remote work per week
- Individual leadership coaching within the first year and regular training opportunities
- A variety of additional benefits



You can look forward to a varied field of work and a responsible job in an international environment. We offer you flexible working hours and freedom for your creative ideas and commitment.

If you are interested in this leadership position, please submit your complete application (including your comprehensive curriculum vitae, relevant references and certificates, your salary expectations, and your availability). We welcome applications via email at: bewerbung@iea-hamburg.de, subject: Unit Head ISU (0570).

For further information please contact:

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