

## Curriculum Vitae

### Personal information

**First name(s) / Surname(s)** **Svenja Bundt**  
**Professional e-mail** svenja.bundt@iea-hamburg.de  
**Work phone** +49 (0) 40 48500 601  
**Nationality** German  
**Date of birth** 29/03/1969  
**Gender** Female

### Position / Organisation

#### Work experience

<p><b>Dates</b></p> <p><b>Occupation or position held</b></p> <p><b>Main activities and responsibilities</b></p> <p><b>Name of employer</b></p> <p><b>Type of business or sector</b></p>	<p>07/2016 – Present</p> <p>Member of the Executive Team of IEA Hamburg Head of Field Operations Unit; Head of Human Resources</p> <p>As a Member of the Executive Team: responsible for all administrative tasks and managerial decisions with focus on Human Resources As Head of Field Operations Unit: adviser on study design and study management as well as on all services related to field work procedures including test administration for studies in Germany As Head of Human Resources: overseeing staff recruitment and development</p> <p>Stichting IEA Secretariaat Nederland. IEA Hamburg (formerly IEA Data Processing and Research Center)</p> <p>Non-profit research organization</p>
<p><b>Dates</b></p> <p><b>Occupation or position held</b></p> <p><b>Main activities and responsibilities</b></p> <p><b>Name of employer</b></p> <p><b>Type of business or sector</b></p>	<p>01/2007 – 07/2016</p> <p>Head of National Field Operations Unit, Senior Researcher</p> <ul style="list-style-type: none"> <li>• Monitoring of all current activities in Field Operations for national studies</li> <li>• Planning and controlling of working time and resources as well as development and performance reviews of unit staff</li> <li>• Preparation and coordination of the study approval process with the educational and data protection authorities for surveys in Germany</li> <li>• Advising in study design and study management</li> <li>• Writing proposals for studies in Germany</li> </ul> <p>Stichting IEA Secretariaat Nederland. IEA Hamburg</p> <p>Non-profit research organization</p>
<p><b>Dates</b></p> <p><b>Occupation or position held</b></p> <p><b>Main activities and responsibilities</b></p> <p><b>Name of employer</b></p> <p><b>Type of business or sector</b></p>	<p>09/1998 – 12/2006</p> <p>Project Coordinator, National Field Operations</p> <p>Coordination of national field operations for the following studies in Germany: PISA 2000, PIRLS/IGLU 2001, TOSCA 2002, DESI 2003/2004, KESS 4 2003, StEG 2005, PALMA 2002-2007, TOSCA 2006, PIRLS/IGLU 2006, TIMSS 2007, National Assessment Study on Educational Standards for Primary schools (pilot and main study) 2006/2007</p> <p>Stichting IEA Secretariaat Nederland. IEA Hamburg</p> <p>Non-profit research organization</p>

## Education and training

<p>Dates</p> <p>Title of qualification awarded</p> <p>Principal subjects/occupational skills covered</p> <p>Name and type of organisation providing education and training</p>	<p>1996 – 1998</p> <p>Zweites Staatsexamen für Höheres Lehramt (Second State Examination for grammar school teachers)</p> <p>Referendariat für Lehramt an Gymnasien (Internship for grammar school teachers' degree)</p> <p>Behörde für Schule und Berufsbildung Hamburg</p>
<p>Dates</p> <p>Title of qualification awarded</p> <p>Principal subjects/occupational skills covered</p> <p>Name and type of organisation providing education and training</p>	<p>1989 – 1996</p> <p>Erstes Staatsexamen für Höheres Lehramt (First State Examination for grammar school teachers)</p> <p>Study of Latin and History with the objective of a certification as secondary teacher</p> <p>University of Hamburg, Germany</p>
<h3>Personal skills</h3>	
<p>Mother tongue(s)</p> <p>Other language(s)</p>	<p>German</p> <p>English, Latin</p>

## Publications

Beck, B., Bundt, S., & Gomolka, J. (2008). Ziele und alage der DESI-Studie. In E. Klieme (Ed.), Unterricht und kompetenzerwerb in Deutsch und Englisch: Ergebnisse der DESI-Studie. Weinheim, Basel: Beltz.

Bos, W., Brose, U., Bundt, S., Gröhlich, C., Hugk, N., Janke, N.,. . . Voss, A. (2007). Anlage und durchführung der studie: Kompetenzen und einstellungen von schülerinnen und schülern - jahrgangsstufe 4 (KESS 4). In W. Bos & M. Pietsch (Eds.), *Hanse - Hamburger Schriften zur Qualität im Bildungswesen: Bd. 1. KESS 4: Kompetenzen und Einstellungen von Schülerinnen und Schülern am ende der jahrgangsstufe 4 in Hamburger schulen*. Münster, New York, München, Berlin: Waxmann.

Lüdtke, O., Köller, O., Bundt, S., Gomolka, J., & Watermann, R. (2004). Durchführung und methodische grundlagen der TOSCA: Studie. In O. Köller, R. Watermann, U. Trautwein, & O. Lüdtke (Eds.), *Wege zur hochschulreife in Baden-Württemberg: TOSCA - eine untersuchung an allgemein bildenden und beruflichen gymnasien*. Wiesbaden: VS Verlag für Sozialwissenschaften

Svenja Bundt, Zeit- und Projektplanung bei Studien im Bildungswesen in: Auftakttagung zum Modellversuchsprogramm „Förderung von Kindern und Jugendlichen mit Migrationshintergrund FÖRMIG“ der Bund-Länder-Kommission für Bildungsplanung und Forschungsförderung. Hamburg: Institut für International und Interkulturell Vergleichende Erziehungswissenschaft (2005)